

From: [UBC](#)
To: [Hancock, Dayl](#)
Subject: COVID-19 - additional updates for BMGT students
Date: March 17, 2020 3:40:17 PM



Dear Bachelor of Management student:

Thank you for your patience and understanding at this time. We would like to provide you with some information to assist in answering some of your questions.

- Please note that the Faculty of Management Administrative Office has transitioned to remote operations. Administrative staff and the Academic Programs Office are available to students virtually. Please email fom.bmgt@ubc.ca with your queries rather than visiting the FoM offices in person. If you would prefer a face-to-face meeting or a phone call, please request this in your email and we will set up a video call via Skype or arrange a phone call. Keep in mind, with the move to working remotely, the 4th floor of EME tower 1 will only be accessible by those with Salto access.
- The Okanagan Campus Library is currently open with reduced hours, from 10am-6pm Monday-Sunday. Please check the Library page at <https://library.ok.ubc.ca/> to verify hours, in case of changes. If you have any questions regarding search strategies, citation, or other questions about materials for your Management courses, please contact Kim Buschert, Faculty of Management Librarian, at kim.buschert@ubc.ca. Kim is also working remotely.
- Currently, the University deadline to withdraw from a course with a 'W' standing is **Friday, March 20, 2020**. We will provide you with further updates as they become available.

The response to COVID-19 is constantly evolving, please continue to check your emails for communications to stay up to date.

If you have any questions or concerns, please reach out to us at fom.bmgt@ubc.ca.

Sincerely,

Academic Programs Office

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